

**OFFICE OF VITAL RECORDS  
GENEALOGY RESEARCH  
111 Westfall Rd., Room 147, P.O. Box 92832  
Rochester, N.Y. 14692  
(585)753-5141**

**AVAILABILITY OF RECORDS (Per NYS Public Health Law):**

**Birth Record:** *Unless you are a direct descendant of the individual named in the record, no information shall be released from a record of birth unless the record has been on file for at least 75 years and the person to whom the record relates is known to be deceased. Please provide us with the death information: name at time of death, date and place of death. The birth must have occurred in Monroe County, regardless of where the parents or child lived.*

**Death Record:** *Unless you are a direct descendant of the individual named in the record, no information shall be released from a record of death unless the record has been on file for at least 50 years. The death must have occurred in Monroe County, regardless of where the individual was living.*

**FEES:** New York State fee for a genealogy search of 1-3 years is \$22.00 per birth or death record. This includes the fee for the search and for the abstract (or notification of no record found). For additional search years, a fee schedule is included on our application form. A check or money order, payable to Monroe County, should accompany your completed application form.

**ABOUT THE APPLICATION FORM:**

- ◆ Complete as much information as you can.
- ◆ *Be sure to give a woman's maiden name if you are looking for her birth record.*
- ◆ We do not have a central death index. You must give the exact place of death (city or town). Please give no more than two locations per search.
- ◆ For City of Rochester deaths only, prior to 1900, records are filed by cemetery so please be sure to specify which cemetery we should search: Mt. Hope (Protestant) or Holy Sepulchre (Catholic).
- ◆ Starting dates of city, town and village records kept in this office are listed on the reverse side of this sheet.
- ◆ Please be sure that information given is accurate. *We are not responsible for searches made and billed with inaccurate information.*

**Because of the labor intensive nature of genealogy research,  
our normal processing time is 4 – 6 weeks.**

**New York State records are protected by confidentiality and are not open to the public. Therefore, only commissioned employees of this office are authorized to search these records.**

## STARTING DATES FOR RECORDS AVAILABLE FOR CITY, TOWNS AND VILLAGES IN MONROE COUNTY

<u>NAME</u>	<u>START DATE</u>	
BRIGHTON	1881	
BROCKPORT	1904	
CHARLOTTE	1889	
CHILI	1884	
CHURCHVILLE	1934	
CLARKSON	BIRTHS: 9/1882	DEATHS: 3/1883
E ROCHESTER	BIRTHS: 3/1907	DEATHS: 3/19/1907
FAIRPORT	BIRTHS: 7/18/1887	DEATHS: 7/26/1887
GATES	1892 (some records from 1848 to 1850)	
GREECE	1882 (some records from 1848 & 49)	DEATHS: 1884 (some records from 1848)
HAMLIN	1885	
HENRIETTA	BIRTHS: 5/23/1882	DEATHS: 5/28/1882
HILTON	BIRTHS: 9/24/1890	DEATHS: 5/6/1890
HONEOYE FALLS	1919	
IRONDEQUOIT	1847 (excluding 1852 to 1887)	
MENDON	1882	
OGDEN	1882	
PARMA	BIRTHS: 1882	DEATHS: 1888
PENFIELD	BIRTHS: 4/8/1878	DEATHS: 3/25/1882
PERINTON	1881 (some records from 1848 to 1850)	
PITTSFORD	1882	
RIGA	1882	
ROCHESTER (CITY)	BIRTHS: 1875	DEATHS: 1873
RUSH	1892	
SCOTTSVILLE	1915	
SPENCERPORT	1914	
SWEDEN	1882	
WEBSTER (village)	BIRTHS: 9/24/1906	DEATHS: 2/11/1907
WEBSTER (town)	BIRTHS: 11/6/1877	DEATHS: 12/23/1883
WHEATLAND	1882	

### FOR ACCESS TO OLDER RECORDS CONTACT:

For Birth/Death records from 1881:

- **NYS DOH Vital Records, Genealogy Unit**  
**800 N. Pearl St , Albany, NY 12220**

For Birth/Death records prior to 1881:

- **City, Town or Village offices**
- **County Historian**

### ROCHESTER RECORDS INDEX AVAILABLE

Located at: Central Library, 115 South Ave

Includes data for entire state outside of NYC  
Records starting from 1880

An alphabetical index book lists, by year, the microfiche index card and will contain such information as name, date, county and certificate number.

[www.archives.nysed.gov/holding/fact/vital.htm](http://www.archives.nysed.gov/holding/fact/vital.htm)

### FOR MARRIAGE CERTIFICATES:

For marriages occurring within New York State before 1908,

write: New York State Health Department  
Bureau of Vital Records, Certification Unit  
P.O. Box 2602  
Albany, N.Y. 12220-2602

For marriages after 1908 and obtained in the City of Rochester,

write: Rochester City Hall  
Marriage License Bureau  
30 Church Street  
Rochester, N.Y. 14614

For marriages in towns/Villages – contact Town Clerk

### ONLINE GENEALOGY

[www.genealogytoday.com](http://www.genealogytoday.com)  
[www.familytree.com](http://www.familytree.com)  
[www.myfamily.com](http://www.myfamily.com)  
[www.rootsweb.com](http://www.rootsweb.com)  
[www.Familysearch.org](http://www.Familysearch.org)  
[www.cyndislist.com](http://www.cyndislist.com)